



ROURKELA MUNICIPAL CORPORATION

Uditnagar, Rourkela, Pin-769012

Mail Id: rourkelamunicipality@gmail.com Telephone: (0661) 2500388

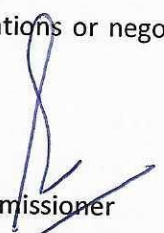
No. 7848/RMC

Date. 13/6/22

Tender Call Notice

Sealed Tenders are invited from intending supplier/firm/agency /Stockiest for supply of office stationery of Rourkela Municipal Corporation. The rates will be valid for one year and procurement will be made in phased manner during the year from time to time as per the requirement. All Bids in the prescribed format (Annexure-1) accompanied with Xerox copy of valid GST certificate with good supply details and PAN should be submitted. Non-refundable tender paper cost Rs.6,720/- (Rupees Six thousand Seven hundred Twenty only) including GST and refundable EMD of Rs.10,000/- (Rupees Ten Thousand only) must be submitted along with the bid in shape of DD from any nationalized/scheduled bank in favour of Municipal Commissioner, Rourkela Municipal Corporation payable at Rourkela. The EMD of successful bidder will be retained as Security deposit and to be returned after the period of procurement without interest. The tender paper to be deposited in the Tender box/Speed post/Registered Post by 29.06.2022 on 01.30 PM and will be opened on the same day at 04.00 PM in presence of the Bidder or their authorized representatives, who wish to attend. The quotation received after the stipulate date and time will not be accepted.

The undersigned reserves the right to accept or reject any o quotations or negotiate with more than one agency without assigning any reason thereof.


Commissioner
Rourkela Municipal Corporation

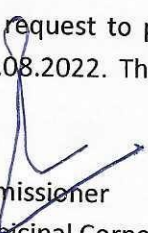
Memo No. 7849 Date. 13/6/22

Copy to Office Notice Board , Rourkela Municipal Corporation/MIS for wide publication.


Commissioner
Rourkela Municipal Corporation

Memo No. 7850 Date. 13/6/22

Copy to Director, I&PR, Govt of Odisha, Bhubaneswar for information and request to publish the copy of above mentioned notice in two odiya daily newspapers on dt. 20.08.2022. The font size should be 8 points and rate should be as per I&PR.


Commissioner
Rourkela Municipal Corporation

TENDER SCHEDULE FOR OFFICE STATIONARY & MISC. ITEM OF ROURKELA MUNICIPAL CORPORATION.

Tender Call Notice No. 7848

Dt. 13/8/22

Paper Issued To _____

M.R.No. _____

Dt. _____

Sl.No.	Specification of Item	Unit	Rate in Figure	Rate in Words	Remarks
1	2	3	4	5	6
1	A-3 size Paper (J.K Brand)	Pkt			
2	A-4 size Paper (J.K Brand) 70 G.S.M	Pkt			
3	Legal Size Paper (J.K Brand)	Pkt			
4	A-4 size Navy Blue Paper (Birth) as per sample	Pkt			
5	A-4 Size Red Paper (Death) as per sample	Pkt			
6	Register No.30 (540 pages)	Nos			
7	Register No.12(212pages)	Nos			
8	Register No.20,(360 pages)	Nos			
9	Register No.8(140 pages)	Nos			

10	Register No.6(108pages)	Nos			
11	Register No.10(150pages)	Nos			
12	Exercise Note Books (128 Pages)	Nos			
13	Fly Leaf as per your sample with eye lighting with century board, Green colour	Pcs			
14	Fly Leaf as per your sample with eye lighting with century board, Yellow colour	pcs			
15	Envelop Big-A-5 size	50 nos			
16	Envelop Big(50 nos)	50 nos			
17	Envelop Small (50 nos)	50 nos			
18	Envelop A-4 size	pkt			
19	Double side Carbon (Kores)	1 pkt			
20	Type carbon Black (Kores)	1 pkt			
21	Pencil Carbon Blue (Kores)	1 pkt			
22	Stamp Pad Ink 100 BUI Bottle	1bottle			

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23	stamp pad fever castle	1 no			
24	Alpin(Bell)	1 pkt			
25	Tag(Best quality)	1 bundol			
26	Gum Battle 700ml camel	1 bottle			
27	Gum Tube	1 tube.			
28	Flat File(Board File) Oxford	1 no			
29	Cover File	1 no			
30	Guard File	1 no			
31	Cobra File	1 NO.			
32	Folder Foil with Note pad	1 NO			
33	Pen Stand (as per sample)	1 no			
34	Plastic Waste Bucket	1 no			
35	Paper weight	1 no			

36	Stappler (Big) Kangaro make	1 no				
37	Stappler (Medium) Kangaro make	per pcs				
38	Stappler(small) Kangaro make	per pcs				
39	Rubber Band Ring	1 kg				
40	Type Eraser (Liquid) Kores	1 pc				
41	Godrej Lock(7 liver)	1 no				
42	Godrej Lock (6 liver)	1 no				
43	Water Sponge	1 no				
44	Salu Cloth	1 mtr				
45	Calling Bell	1 no				
46	Mesurement Book (Oxford Brand)	1 no				
47	Torch (3 Battery) (Ever ready)	1 no				
48	Torch Battery(Big)	1 no				

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49	Torch Battery (Pencil)	1 no				
50	Tracing Paper (Best quality)	1 roll				
51	Tracing Cloth (Best quality)	per letter				
52	Cello Tap (Big)	1 pc				
53	Cello Tap (Small)	1 pc				
54	Stappler Pin (Big)	1 pc				
55	Stappler Pin (Small)	1 pkt				
56	Text Liner marker (Faber castle)	1 pkt				
57	Peon Book	1 pc				
58	Rotaring Pen (Germany Make Size 0.2)	1 no				
59	Roatring ink	1 no				
60	Drawing Scale	1 no				
61	Rotating Pen 0.3	1 no				

62	Phitikiri (50 kg)	2 liter				
63	Plastic Bucket (Big) (20 lit)	1 liter				
64	Mug	1 no				
65	Pochha (Long)	1 pc				
66	Phool Jhadu	1 no				
67	Room Spray	1 liter				
68	Executive Turkish Towel (large) best quality	1 no				
69	Napkin (Turkish)	1 pc				
70	Door Mattress (per sq.ft)	1 pc				
71	Cotton Door Mat	per sq.ft				
72	Single Puncing Machine	1 no				
73	Double puncing Machine	1 no				
74	Calculator (citizen)	1 no				

75	Wall clock (Ajanta)	1 no				
76	Measurement Tape(100 mtr)	1 no				
77	Thermo flask (Milton stainless steel) 1/2 lit	1 mtr				
78	Thermo flask (Milton stainless steel) lit	1 no				
79	Cup with Plate (Bone china Executive cup)	1 no				
80	Drinking Glass (Year)	per pcs				
81	Tea Costar (set)	1 pc				
82	Table Glass (8mm) with polish	1 pc				
83	Table Cloth Valvate per mtr	Per sq.ft				
84	Office Executive Table (3 draw with 1 cubord with locking system & front close.(6x3, 5x3,4x2.5)	1 no 1 mtr				
85	Steel Cromo Chair (S-Type) with arm & back cushion	1 pc				
86	Colin	1 pc				
87	Lifebuoy soap 125 g.m	1 pc				

88	Computer Chair	1 pc				
89	Revolving chair Hydraulic Hi-back	1 pc				
90	Computer table, 3x2.5, 4x3	1 pc				
91	Steel Almirah 6.3 ft. Big size (one secret locker)	1 pc				
92	Steel Rack, (4 rack)	1 pc				
93	Steel Rack with 6 salves 6.5 ft x22'x13'	1 pc				
94	Wooden Rack, (4 rack)	1 pc				
95	Wooden Rack with 6 salves 6.5 ft x22'x13'	1 pc				
96	Plastic Chair(Supreme)	1 pc				
97	Chokod	1 pc				
98	Kutti	per kg				
99	Straw	per kg				
100	Lilon Rope(Plastic)	per kg				

101	Plastic pipe 3/4 size(30 mtr)	per kg			
102	Plastic pipe 1" size(30 mtr)	one coil			
103	Plastic Round Bucket				
104	Gadi	per pcs			
105	Single Bedsheet	per pcs			
106	Pilow with cover	per pcs			

No. of Correction in Figure

No. of Correction in Words

No. of Overwriting in Figure

No. of Overwriting in Words

Certificate enclosed

Municipal Commissioner,
Rourkela Municipal Corporation

Signature of Tenderer
Date:-